

BLM Film Permit Checklist

I. Background Information

- A. Film permits are issued under the authority of Section 302(b) of the Federal Land Policy and Management Act of October 21, 1976 (43 U.S.C. 1732) and the regulations in 43 CFR 2920. Information concerning the process is located on our National BLM Website, <<http://www.blm.gov/nhp/what/commercial/filming/index.html>>.
- B. The film permit authorizes a short-term commercial activity at fair market value.
- C. Applications for permits must be analyzed through the Environmental Assessment (EA) process. Resource values which must be considered include:
 - 1. Archaeology (Clearance may be necessary, proponents may need to contract for archaeological surveys to meet established deadlines.)
 - 2. Wildlife
 - 3. Recreation Areas
 - 4. Range
 - 5. Wilderness (Wilderness Study Area (WSA) requires an additional 30-day period)
 - 6. Watershed
- D. Applications for projects that meet minimum impact criteria are generally processed within 5 days of the filing of a **complete** application. Projects that do not meet minimum impact criteria require a 30-day appeal period, and are generally processed in 60 days.

II. Application Checklist

- A. Completed Land Use Application and Permit, Form 2920-1 (enclosed) with the information presented on the sample application form.
- B. Description of Filming Activities by Location Form (enclosed) with **legal descriptions and maps** of desired filming locations and description of proposed activity at each site.
- C. Certificate of Insurance in the minimum amount of \$500,000 naming the "U.S. Government" as additional insured.
- D. A performance bond (minimum \$10,000) is required for all set constructions, explosions, and situations where satisfactory reclamation must be assured.
- E. For large scale projects, the company may be required to hire a BLM-approved film monitor.

III. Fees

- A. A fair market value user fee/rent for filming/set-up on BLM, Oregon/Washington (Instruction Memorandum (IM) OR-2003-071), public land is based on the schedule below and is **payable in advance** of the permit authorization:
 - 1. Commercial Moving Photography (Movies/Television/Commercials/Documentaries, etc.)
 - a. 1 to 10 people.....\$177/day
 - b. 11 to 30 people.....\$236/day
 - c. 31 to 60 people.....\$590/day
 - d. 61 or more.....\$708/day
 - 2. Commercial Still Photography (Advertisements/Promotional)
 - a. 1 to 3 people.....\$ 59/day
 - b. 4 to 15 people.....\$177/day
 - c. 16 or more.....\$295/day
- B. Cost Reimbursement Fees to reimburse the government for costs of processing the application and monitoring the activity. If the total rent is less than \$250, no cost reimbursement fees will be charged. This one-time fee is **payable at the time of application:**

1.	Category I	No field examination	\$ 175
2.	Category II	One field examination	\$ 375
3.	Category III	Two field examinations	\$ 650
4.	Category IV	Three field examinations	\$1,125
5.	Category V	Interdisciplinary team and three or more field examinations	full reimbursement for actual costs

IV. Filing Office Information

- A. Please make checks payable to: Department of the Interior (DOI), Bureau of Land Management (BLM) Burns District Office, 28910 Highway 20 West, Hines, Oregon 97738
Phone: (541) 573-4400 and Fax: (541) 573-4411

V. Enclosures

- A. Land Use Application and Permit, Form 2920-1
- B. Sample Land Use Application and Permit, Form 2920-1
- C. Description of Filming Activities by Location Form, attach legal description(s) and map(s)